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QUALITY. INTEGRITY. RELIABILITY.  
WWW.FLAIRHVAC.COM  
LIC# CAC1820011

## EMPLOYMENT APPLICATION

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. APPLICANTS ARE CONSIDERED FOR POSITIONS WITHOUT REGARD TO RACE, RELIGION, GENDER, SEXUAL ORIENTATION, NATIONAL ORIGIN, AGE, DISABILITY, OR ANY OTHER CONSIDERATION MADE UNLAWFUL BY APPLICABLE FEDERAL, STATE, OR LOCAL LAWS.

NAME: \_\_\_\_\_ POSITION APPLIED FOR: \_\_\_\_\_

PRIMARY PHONE: \_\_\_\_\_ SECONDARY PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

DESIRED SALARY/HOURLY RATE: \$\_\_\_\_\_

TYPE OF EMPLOYMENT DESIRED (CIRCLE ONE):      FULL-TIME      PART-TIME

ARE YOU WILLING TO WORK OVERTIME?      Yes      No

DATE YOU CAN START IF HIRED: \_\_\_\_\_

### CRIMINAL HISTORY:

CRIMINAL CONVICTIONS AND/OR ARRESTS MUST BE DISCLOSED; HOWEVER, SAID CONVICTIONS AND/OR ARRESTS DO NOT AUTOMATICALLY DISQUALIFY AN APPLICANT FROM POTENTIAL EMPLOYMENT. FL-AIR HEATING & COOLING WILL CONSIDER THE NATURE OF THE CRIME, ITS SERIOUSNESS, THE APPLICANT'S ENTIRE WORK HISTORY AND EDUCATIONAL HISTORY, AS WELL AS EMPLOYMENT REFERENCES AND RECOMMENDATIONS.

HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OFFENSE(S)?      Yes      No

IF YES, PLEASE EXPLAIN – PLEASE INCLUDE NATURE OF CRIME, TIME SERVED & DATE OF OFFENSE(S)

\_\_\_\_\_

LIST ALL THE SPECIAL TECHNICAL SKILLS YOU FEEL QUALIFY YOU AS A CANDIDATE FOR THE POSITION YOU ARE APPLYING:

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DO YOU CONSENT TO A CRIMINAL BACKGROUND CHECK?    Yes    No

**DRIVING HISTORY:**

DO YOU HAVE ANY RECENT TRAFFIC TICKETS/DRIVING INFRACTIONS? IF SO, PLEASE LIST BELOW TO INCLUDE DATES:

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DO YOU CONSENT TO A MOTOR VEHICLE HISTORY REPORT?    Yes    No

**EDUCATION:**

	<u>SCHOOL NAME</u>	<u>COURSE OF STUDY</u>	<u>GRADUATE?</u>	<u>DEGREE?</u>
1.	-----	-----	-----	-----
2.	-----	-----	-----	-----
3.	-----	-----	-----	-----

ACADEMIC ACKNOWLEDGEMENTS: -----

**WORK EXPERIENCE:**

PLEASE LIST THE NAMES OF PRESENT OR PREVIOUS EMPLOYERS OVER THE LAST 5 YEARS IN ORDER WITH PRESENT OF MOST RECENT EMPLOYER FIRST. PLEASE NOTE: FL-AIR HEATING & COOLING DOES VERIFY EMPLOYMENT BY PERFORMING REFERENCE CHECKS TO ANY COMPANY LISTED BELOW.

(1) EMPLOYER NAME: -----

ADDRESS: -----

JOB TITLE: -----                      DATES EMPLOYED: -----

SUPERVISOR'S NAME: -----                      DUTIES: -----

WAGES: START: \$-----    FINAL: \$-----    REASON FOR LEAVING: -----

PLEASE BRIEFLY EXPLAIN YOUR REASON FOR LEAVING: -----

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(2) EMPLOYER NAME: -----

ADDRESS: -----

JOB TITLE: -----                      DATES EMPLOYED: -----

SUPERVISOR'S NAME: \_\_\_\_\_ DUTIES: \_\_\_\_\_

WAGES: START: \$\_\_\_\_\_ FINAL: \$\_\_\_\_\_ REASON FOR LEAVING: \_\_\_\_\_

PLEASE BRIEFLY EXPLAIN YOUR REASON FOR LEAVING: \_\_\_\_\_

\_\_\_\_\_

(3) EMPLOYER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

JOB TITLE: \_\_\_\_\_ DATES EMPLOYED: \_\_\_\_\_

SUPERVISOR'S NAME: \_\_\_\_\_ DUTIES: \_\_\_\_\_

WAGES: START: \$\_\_\_\_\_ FINAL: \$\_\_\_\_\_ REASON FOR LEAVING: \_\_\_\_\_

PLEASE BRIEFLY EXPLAIN YOUR REASON FOR LEAVING: \_\_\_\_\_

\_\_\_\_\_

DO YOU HAVE ANY GAPS IN YOUR EMPLOYMENT HISTORY? IF SO, PLEASE EXPLAIN: \_\_\_\_\_

\_\_\_\_\_

HAVE YOU EVER BEEN TERMINATED OR ASKED TO RESIGN FROM ANY JOB? Yes No

HAS YOUR EMPLOYMENT EVER BEEN TERMINATED BY MUTUAL AGREEMENT? Yes No

IF YOU ANSWERED "YES" TO THE ABOVE, PLEASE EXPLAIN: \_\_\_\_\_

\_\_\_\_\_

PERSONAL REFERENCES:

NAME: \_\_\_\_\_ NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ PHONE: \_\_\_\_\_

YEARS KNOWN: \_\_\_\_\_ YEARS KNOWN: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

PROFESSIONAL REFERENCES:

NAME: \_\_\_\_\_ NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_ PHONE: \_\_\_\_\_

COMPANY: \_\_\_\_\_ COMPANY: \_\_\_\_\_

WORK RELATIONSHIP: \_\_\_\_\_ WORK RELATIONSHIP: \_\_\_\_\_

YEARS KNOWN: \_\_\_\_\_ YEARS KNOWN: \_\_\_\_\_

**PRE-EMPLOYMENT ACKNOWLEDGEMENT:**

I UNDERSTAND THAT NEITHER THIS APPLICATION NOR ANY COMMUNICATION BY A MANAGEMENT REPRESENTATIVE IS INTENDED TO CREATE OR DOES CREATE A CONTRACT OF EMPLOYMENT, OFFER, OR PROMISE OF EMPLOYMENT FOR A DEFINITE TERM. I ACKNOWLEDGE THAT IF HIRED, EMPLOYMENT IS ON AN AT-WILL BASIS IN ACCORDANCE WITH STATE LAW. THIS MEANS, FL-AIR HEATING & COOLING IS FREE TO TERMINATE MY EMPLOYMENT AT ANY TIME, WITH OR WITHOUT CAUSE OR ADVANCE NOTICE. I AGREE TO CONFORM TO THE RULES AND REGULATIONS OF FL-AIR HEATING & COOLING, AND I UNDERSTAND THAT THE COMPANY HAS COMPLETE DISCRETION TO MODIFY SUCH RULES AND REGULATIONS AT ANY TIME.

I UNDERSTAND AND AGREE THAT IF DRIVING IS A REQUIREMENT OF THE JOB FOR WHICH I AM APPLYING, MY EMPLOYMENT AND/OR CONTINUED EMPLOYMENT IS CONTINGENT ON POSSESSING A VALID DRIVER’S LICENSE AND AUTOMOBILE LIABILITY INSURANCE IN AN AMOUNT EQUAL TO THE MINIMUM REQUIRED BY FLORIDA STATE LAW.

I UNDERSTAND THAT FL-AIR HEATING & COOLING IS A DRUG AND ALCOHOL FREE WORKPLACE. I UNDERSTAND THAT IF MY PRE-EMPLOYMENT (POST OFFER) DRUG AND/OR ALCOHOL TEST IS POSITIVE, THE EMPLOYMENT OFFER MAY BE WITHDRAWN. I AGREE TO RANDOM DRUG TESTING AND OR POST-ACCIDENT DRUG/ALCOHOL TESTING TO COMPLY WITH FL-AIR HEATING & COOLING'S POLICIES.

I CERTIFY THAT ALL INFORMATION ON THIS APPLICATION, MY RESUME, OR ANY SUPPORTING DOCUMENTS I MAY PRESENT DURING ANY INTERVIEW IS AND WILL BE COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSE INFORMATION OR OMITTED INFORMATION MAY RESULT IN DISQUALIFICATION FROM CONSIDERATION FOR EMPLOYMENT OR IF EMPLOYED; DISCIPLINARY ACTION OR DISMISSAL MAY OCCUR.

I AUTHORIZE AND CONSENT TO ANY PARTY OR AGENCY CONTACTED BY THIS EMPLOYER TO FURNISH THE ABOVE MENTIONED INFORMATION. I HEREBY RELEASE, DISCHARGE, AND HOLD HARMLESS, TO THE EXTENT PERMITTED BY LAW, ANY PARTY DELIVERING INFORMATION TO THE COMPANY OR ITS AUTHORIZED REPRESENTATIVE PURSUANT TO THIS AUTHORIZATION FROM ANY LIABILITIES, CLAIMS, CHARGES, OR CAUSES OF ACTION WHICH I MAY HAVE AS A RESULT OF THE DISCLOSURE OF THE ABOVE REQUESTED INFORMATION.

IF HIRED, I UNDERSTAND THAT I WILL BE REQUIRED TO PROVIDE GENUINE DOCUMENTATION ESTABLISHING MY IDENTITY AND ELIGIBILITY TO BE LEGALLY EMPLOYED IN THE UNITED STATES BY FL-AIR HEATING & COOLING. I ALSO UNDERSTAND THIS COMPANY EMPLOYS ONLY INDIVIDUALS WHO ARE LEGALLY ELIGIBLE TO WORK IN THE UNITED STATES.

I AUTHORIZE A CRIMINAL BACKGROUND CHECK AND MOTOR VEHICLE HISTORY TO BE RUN ON MYSELF TO BE CONSIDERED FOR EMPLOYMENT.

APPLICANT SIGNATURE \_\_\_\_\_ DATE\_\_\_\_\_